

General Checklist for Submission of New Studies

The following general checklist must be completed and submitted to the Rural Research Network Research Ethics Board (RRN-REB).

Yes	N/A	GENERAL CHECKLIST ITEMS
		Cover Letter Including: <input type="checkbox"/> Date, Study Title, PI Name (if a student, please indicate who your on-site PI is), Summary of Study, Type of Study, Type of Review Requesting (Full Board or Delegated Review)
		Complete General Checklist
		Complete Rural Research Network Research Ethics Board Initial Application for Review Form
		Complete Partner Participation Agreement
		Completed Administration Approval Forms (one form for each department affected/ involved)
		Protocol, most recent version (yyyy-mm-dd)
		List of everyone involved in a trial or study
		Patient Consent Forms
		Participant Documents (Documents that will be given to, read to, or seen by participants i.e. Posters/Flyers/Advertisements/Scripts/Patient Questionnaires/Investigator Brochure/Patient Diaries)
		Study Budget and Grant Information
		Curriculum Vita (CV) for Principal Investigator and Co-Investigator(s)
		Certificate(s) of Completion for the Tri-Council Policy Statement Tutorial
		Is this a clinical trial?
		Is the research going to be conducted at any of the Rural Research Network sites?
		Does the research involve patients or clients at any of the Rural Research Network sites?
		Does the research involve employees at any of the Rural Research Network sites?
		Does the research involve physicians working at any of the Rural Research Network sites?
		Approval letter from other REBs